

# Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: August 18, 2016  
To: Regional School Board  
From: Rayna Hartz, Superintendent  
Re: Work Session

The Administration presents information for the Board Policy Update work session:

1. BP 1331(a) Memorial Policy
  - a. Option 1
  - b. Option 2
2. BP 3550(a) Food Service
3. BP 4111(a) Certificated Personnel Recruitment and Selection
4. BP 4131(a) Certificated Staff Development
5. BP 4222(a) Teacher Aides/Paraprofessionals
6. BP 5127(a) Graduation Ceremonies and Activities

**Akiak School**  
P.O. Box 49  
Akiak, Alaska 99552  
Tel. (907) 765-4600

**Akiachak School**  
P.O. Box 51189  
Akiachak, Alaska 99551  
Tel. (907) 825-3616

**Tuluksak School**  
P.O. Box 115  
Tuluksak, Alaska 99679  
Tel. (907) 695-5625

# Yupit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: August 18, 2016  
To: Regional School Board  
From: Rayna Hartz, Superintendent  
Re: Approval of Agenda

The Administration presents the August 18, 2016 Yupit School District Regional School Board Agenda for approval.

**Akiak School**  
P.O. Box 49  
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# Yupiit School District

*The Mission of the Yupiit School District is to educate all children to be successful in any environment.*

## Regional Board Members

**Akiachak**

**Akiak**

**Tuluksak**

Willie Kasayulie, Chairman Secretary	Ivan M. Ivan, Vice Chairman	Noah Andrew, Board Member
Samuel George, Treasurer	Moses Owen, Board Member	Moses Peter, Board Member
Robert Charles, Board Member		

## Committee Meetings and Work-sessions

10:00 AM - Board Policy Updates

Agenda (beginning at 1:00 PM)

## Regional Board of Education Meeting

**LOCATION:** Akiachak, Alaska      **DATE:** August 18, 2016

- I. Call to Order
- II. Roll Call
- III. Invocation
- IV. Recognition of Guests
- V. Approval of Agenda
- VI. Approval of Minutes: July 21, 2016
- VII. Correspondence:
  - A. Letter from Mike Chenault
- VIII. Reports:
  - A. Attendance Report: none
  - B. Superintendent's Report
  - C. School Reports
    1. Akiachak
    2. Akiak
    3. Tuluksak
  - D. Curriculum, Instruction, Assessment
  - E. Federal/Special Programs/Food Service Report
  - F. Yupiaq Education Director's Report
  - G. English Language Learners Report
  - H. Business and Finance Report
  - I. Maintenance Operations

IX. Action Items

- A. Ratification – Legal Description for a Public Use Easement – Akiachak Native Community
- B. Alaska Interpreting Alliance, Inc.
- C. Agreement between YSD and E-Therapy, LLC
- D. Board Policy Updates:
  - 1. BP 1331 Memorial Policy
  - 2. BP 3550 Food Service
  - 3. Recruitment and Selection
  - 4. BP Certificated Staff Development
  - 5. BP 4222 Teacher Aides/Paraprofessionals
- E. Resignations: Hessa Bateman, 7-12 Generalist, Akiachak School

X. Board Travel/Info:

- A. 2016 AASB Fall Boardsmanship Academy – September 17-18, 2016
- B. AASB BOD Nomination Award; Carl Rose Governance Award; OSB

Award

- C. ICC-Alaska Alignment Summit with Rural Caucus of AASB-November

8-9, 2016

XI. Public Comments

XII. Board Comments

XIII. Executive Session:

XIV. Next Regular Meeting: September 15, 2016

XV. Adjournment

# Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: August 18, 2016  
To: Regional School Board  
From: Rayna Hartz, Superintendent  
Re: Approval of Minutes

The Administration presents the July 21, 2016 Yupiiit School District Regional School Board Minutes for approval.

**Akiak School**  
P.O. Box 49  
Akiak, Alaska 99552  
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# Yupiit School District

Box 51190 Akiachak, AK 99551 (907) 825-3600 Fax (877) 825-2404

## Regional School Board

### Akiachak

Willie Kasayulie, Chairman  
 Samuel George, Treasurer  
 Robert Charles, Board Member

### Akiak

Ivan M. Ivan, Vice Chairman  
 Moses Owen, Board Member

### Tuluksak

Noah Andrew, Secretary  
 Moses Peter Board Member

## Minutes of the Yupiit School District Regional Board of Education

Held: July 21, 2016  
 Village: Akiachak, Alaska

<p><b>Committee Meeting &amp; Work-session</b></p>	<p>10:10 AM – Kokarmiut lease Agreement</p>
<p><b>Call to Order</b></p>	<p><b>I. Call to Order:</b> Chairman Kasayulie called the regular meeting of the Regional School Board to order at 12:45 PM</p>
<p><b>Roll Call</b></p>	<p><b>II. Roll Call: Present:</b></p> <p>Willie Kasayulie, Chairman              Ivan Ivan, Vice Chairman              Samuel George, Treasurer              Noah Andrew, Secretary              Moses Owen, Board Member              Robert Charles, Board Member              Moses Peter, Board Member</p>
<p><b>Invocation</b></p>	<p><b>III. Invocation:</b> Moses Owen rendered the invocation</p>
<p><b>Recognition of Guests</b></p>	<p><b>IV. Recognition of Guests:</b> Rayna Hartz, Sharene Craft, Alex Tatum, Jessica Vaudreuil-Kim, Sophie Kasayulie, Jim Hartz, Dylan Blake; Bonnie James</p>
<p><b>Approval of Agenda</b></p>	<p><b>V. Approval of Agenda:</b></p> <p>Motion, by Noah Andrew, Seconded by Moses to approve the agenda with additions to include item D. Kelly Soronon, Math/Science Teacher for Akiak under Resignations; move up the Executive Session after Correspondence; correct Noah Andrew, Board Secretary and Moses Peter, Board Member and G. Tuluksak Native Community Water Contract under Action Items. Motion passed.</p>

<p><b>Approval of Minutes</b></p>	<p><b>VI. Approval of Minutes:</b> Motion by Sam George, Seconded by Robert Charles to approve the Regular Board meeting Minutes. Motion passed.</p>
<p><b>Correspondence</b></p>	<p><b>VII. Correspondence: DEED Seek Waiver from Assessing ELA, Math and Science in 2016</b></p> <p>The Correspondence from DEED; Seek Waiver from FY2015-2016 Assessing ELA, Math and Science is presented for information and review only.</p>
<p><b>Executive Session</b></p>	<p><b>VIII. Executive Session – Litigation</b> Motion by Sam George, Seconded by Moses Peter to go into an executive session at 1:05 PM. Motion passed.</p> <p>Motion by Moses Peter, Seconded by Robert Charles to go out of an executive session at 2:26 PM.</p>
<p><b>Recess</b></p>	<p>Chairman Kasayulie called for a recess at 2:26 PM. Reconvened at 2:38 PM</p>
<p><b>Reports</b></p>	<p><b>IX. Reports:</b></p> <p><b>A. Superintendent’s Report</b></p> <ol style="list-style-type: none"> <li>1. <b>Willie Kasayulie’s Letter to Delta Discovery</b></li> <li>2. <b>Strategic Plan Document</b></li> <li>3. <b>TNC Easement Document</b></li> <li>4. <b>Teacher Evaluation Document</b></li> <li>5. <b>Southcentral Foundation NUKA system of Care</b></li> </ol> <p>Rayna Hartz summarized her board report.</p> <p><b>B. Yupiaq Department Report</b> – Sophie Kasayulie summarized her board report.</p> <p><b>C. Business and Finance Report:</b> Alex Tatum summarized his board report</p> <p><b>D. Maintenance Director’s Report:</b> Jim Hartz summarized his board report</p>
<p><b>Action Items</b></p>	<p><b>X. Action Items</b></p> <p><b>A. Personnel:</b></p> <ol style="list-style-type: none"> <li>1. <b>Resignations:</b> <ol style="list-style-type: none"> <li>A. <b>Tammy Hicks, Tuluksak 7<sup>th</sup>/8<sup>th</sup> Grade Teacher</b></li> <li>B. <b>William Hicks, Tuluksak Special Ed Teacher</b></li> <li>C. <b>Karri Tikium, Tuluksak Secretary</b></li> <li>D. <b>Kellie Soronen, Akiak Math/Science Teacher</b></li> </ol> <p>Motion by Ivan Ivan, Seconded by Moses Owen to approve the above listed resignations. Motion passed.</p> </li> <li>2. <b>New Hires:</b> <ol style="list-style-type: none"> <li>A. <b>Hope Casseri, Akiachak 5<sup>th</sup> Grade Teacher</b></li> <li>B. <b>Mark Casseri, Akiachak Math Teacher</b></li> <li>C. <b>Patrick Navin, Akiachak Science Teacher</b></li> </ol> </li> </ol>

**Continue – Action Items**

**D. Mark Biberg, Tuluksak 4<sup>th</sup>/5<sup>th</sup> Grade Teacher**

**E. John Douglas, Tuluksak 7<sup>th</sup>/8<sup>th</sup> Grade Teacher**

Motion by Sam George, Seconded by Moses Peter to approve the new hires as listed above. Motion passed.

**B. BDO Audit Report:** The Administration recommended the approval of the BDO Contract for the annual audit.

Motion by Sam George, Seconded by Ivan Ivan to approve the BDO Contract at the approximate amount of \$36,285.00. Motion passed unanimously.

**C. Lisa Taylor, Audit Support:** The Administration recommended approval of the MOA for Lisa Taylor, CPA for Audit Support Services at the approximate amount of \$13,500.

Motion by Ivan Ivan, Seconded by Sam George to approve the MOA for Lisa Taylor, CPA to do Audit Support Services at the approximate amount of \$13,500.00. Motion passed unanimously.

**D. Myriam Mycias, Black Mountain:** The Administration recommended the approval of the MOA for Myriam Mycias for temporary Black Mountain accounting software support at the approximate amount of \$6,690.00.

Motion by Moses Peter, Seconded by Ivan Ivan to approve the MOA for Myriam Mycias at the approximate amount of \$6,690.00. Motion passed unanimously.

**E. Akiak Native Community Water Contract:** The Administration recommended approval of the Akiak Native Community Water Contract at the approximate amount of \$80,000.00.

Motion by Sam George, Seconded by Robert Charles to approve the Akiak Native Community Water Contract the approximate amount of \$80,000.00. Motion passed with 6-1 votes.

**F. Akiachak Native Community Water & Sewer Contract:** The Administration recommended the approval of the Akiachak Native Community Water & Sewer Contract at the approximate amount of 150,000.00.

Motion by Ivan Ivan, Seconded by Moses Owen to approve the Akiachak Native Community Water & Sewer Contract at the approximate amount of \$150,000.00. Motion passed unanimously.

**G. Tuluksak Native Community Water Sales Contract:** The Administration recommended the extension of the current Tuluksak Native Community Water Sales Contract to October 1,





# Yupit School District

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Date: August 18, 2016  
To: Regional School Board  
From: Rayna Hartz, Superintendent  
Re: Correspondence

The Administration presents the following Correspondence for review:

Governor Bill Walker SCS CSHB 156

**Akiak School**  
P.O. Box 49  
Akiak, Alaska 99552  
Tel. (907) 765-4600

**Akiachak School**  
P.O. Box 51189  
Akiachak, Alaska 99551  
Tel. (907) 825-3616

**Tuluksak School**  
P.O. Box 115  
Tuluksak, Alaska 99679  
Tel. (907) 695-5625

STATE CAPITOL  
P.O. Box 110001  
Juneau, AK 99811-0001  
907-465-3500  
fax: 907-465-3532



550 West Seventh Avenue, Suite 1700  
Anchorage, AK 99501  
907-269-7450  
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www.Gov.Alaska.Gov  
Governor@Alaska.Gov

**Governor Bill Walker**  
**STATE OF ALASKA**

July 28, 2016

The Honorable Mike Chenault  
Speaker of the House  
Alaska State Legislature  
State Capitol, Room 208  
Juneau, AK 99801

Dear Speaker Chenault:

Under the authority of Article II, Section 17, Constitution of the State of Alaska, I have let the following bill become law without signature:

SCS CSHB 156(FIN)(EFD FLD H)

“An Act relating to a parent’s right to direct the education of a child; relating to the duties of the state Board of Education and Early Development, the Department of Education and Early Development, school boards, and school districts; relating to public school curriculum and assessments; relating to compliance with federal education laws; relating to public school accountability; relating to a statewide assessment plan and review of education laws and regulations; repealing the minimum expenditure for instruction for school districts; relating to sex education, human reproduction education, and human sexuality education; relating to suicide awareness and prevention training; relating to contracts for student assessments; relating to questionnaires and surveys administered in public schools; relating to physical examinations for teachers.”

Chapter No. 54, SLA 2016  
[Effective Date: See Chapter]

After much thought and input from many perspectives, I have decided to allow SCS CSHB 156(FIN)(EFD FLD H) to become law without signature. I thank all for their valuable input. In making my decision, I believe some of the bill’s provisions have been the subject of misunderstanding and confusion. This is understandable for a complex subject, but I must focus on the actual effect of the bill in making my decision.

The bill addresses a number of education issues, including district responsibilities as to budgets, required training, assessments, and parental rights with regard to a child’s education. The bill may not be perfect, but as a whole, I believe the potential advantages to school districts due to the bill

should be given the chance to work. Some of the bill's provisions may have uncertain impacts, but the Administration and the Legislature are committed to education and will monitor the bill's effectiveness in practice. Further, my Administration will work with the federal government towards flexibility in testing requirements within the bounds of the law.

Let me highlight some areas of the bill that have been the subject of much discussion.

This bill repeals AS 14.17.250, a statute that is commonly referred to as the "70/30 requirement." In short, this statute requires each school district to spend a minimum of 70 percent of its school operating expenditures on the "instructional component" of its budget. A school district that fails to meet this goal must apply to the state Board of Education and Early Development for a waiver. I have no doubt this provision was enacted with the best of intentions, but in practice it has become burdensome, particularly for rural school districts whose high maintenance and operations costs have historically exceeded the 70 percent threshold. Waivers are routinely granted, yet the process adds an unnecessary burden for school districts and the State Board of Education and Early Development. Additionally, the mechanical focus on the ratio spending has not been proven to improve our educational outcomes and detracts from what our schools do best – educating students.

Further, the bill would modify some training requirements for school staff, including training on sexual abuse and assault, crisis response, alcohol or drug-related disabilities and recognition and reporting of child abuse and neglect. Adjusting the training schedule requirements from individual schools to the district as a whole would allow each district to better focus its training where needed. This change would lessen the logistical challenges of tracking training at a school level, yet would keep in place important training in areas critical to our children's health and safety. As a further benefit of the bill and in light of the importance of this issue in the state, more students will get the benefit of suicide awareness and prevention training. Under sec. 20, teachers, administrators, counselors, and specialists providing services to students in any grade (not just in grades 7 through 12) will be required to receive the training.

Next, I will address two particularly controversial provisions in the bill.

First, the bill would appear to limit the ability of the Department of Education and Early Development (Department) to require a school or district to administer a statewide standards-based assessment for the next two school years. Further, the Department would be required to review and report to the Legislature on a final plan for developing and creating statewide assessments and for recommended law changes. Some have claimed that these provisions would result in a loss of federal funds. However, that outcome is not certain and would be preceded by notice from the United States Department of Education (USED). The bill also deletes some references to federal law in the school and district accountability statutes, but the Department of Law has noted that removal of those references does not lead to the conclusion that noncompliance with federal law would be intended or required by the bill. I am optimistic that the bill's assessment provisions will encourage cooperation with the USED in order to streamline and focus statewide assessments.

The Honorable Mike Chenault  
SCS CSHB 156(FIN)(EFD FLD H) Law Without Signature  
July 28, 2016  
Page 3

The bill also would ease procurement requirements for statewide testing by exempting assessment contracts of the Department from the State procurement code. While I fully support the financial protections of our State procurement code, I recognize that in some circumstances more flexibility is required to allow a timely and responsible procurement best suited to the agency's needs.

Next, I turn to the provisions on parental rights. The bill expands a parent's right to withdraw a child from standards-based testing or an activity, class, or program. Yet the bill also puts some sidebars on these provisions to assure that a child is not absent from activities categorically. This policy may increase parental involvement in a child's education. Most controversial, and in my view misunderstood, are provisions related to the teaching of a class or program in sex education, human reproduction, or human sexuality. The attention on these provisions highlights their importance and sensitivity. The bill would not prevent the teaching of these subjects, but it would require that those who do so be approved by the district's school board and have credentials available for review. Further, curriculum, literature, or materials on sex education, human reproduction, or human sexuality would need to be approved by the district school board and be available for parental review. Some feel these provisions will encourage parental involvement and foster helpful discussions between parents and their children. I, too, believe that the transparency and involvement offered by the bill will be beneficial. I have heard concerns that important information on these sensitive topics will be withheld, but the bill does not compel that result. Instead, the bill's provisions recognize the need for thoughtful and knowledgeable instruction on these subjects. Indeed, these provisions appear not to be a significant departure from current school district practice.

Last, I note that the failure of the immediate effective date provisions causes a number of technical issues with the bill, but that those issues would not appear to have a significant legal effect.

For the reasons described above, I have not signed SCS CSHB 156(FIN)(EFD FLD H) but have allowed it to become law without my signature.

Sincerely,



Bill Walker  
Governor

Yupiit School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

Author of Report: Rayna Hartz  
 Department/Location: Superintendent  
 Date of Regional School Board Meeting: August 18, 2016

**1. Mission Statement**

- a. To educate all children to be successful in any environment.

**2. Objectives**

- a. To provide every child an opportunity to complete high school and possess the skills needed to pursue further education of their choice.
- b. To partner with parents and the community to ensure that every child becomes a whole person and is a contributing member of society.

**3. Strategic Goal Areas:**

- a. Effective Operations
- b. Yup'ik Curriculum and Improved Student Attendance and Academic Outcomes
- c. Career Pathways
- d. Involving Elders and the Community

Date(s)	Activity	Details	Describe the connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
7/26/26 to 7/28/16	ASA Fly-In	The Juneau meeting with AASB and the ASA Conference was informative and useful. The reorganization of DEED and the implications of ESSA were presented (see letter under correspondence).	Effective Operations
8/5/16	District-wide Inservice	The all-district inservice on August 5 was delivered via conference-format and included classified staff. The Inservice Agenda Topics are attached.	Effective Operations Yup'ik Curriclum Involving Elders and the Community
8/12/16	CEAAC	Executive Board Meeting	Effective Operations
Ongoing	Statewide System of Support	YSD is again participating in the SSOS program and they are piloting a new approach this year. We will utilize the coach for District/School Strategic Planning as well as coordinated support to all three site administrators.	Effective Operations Yup'ik Curriclum Involving Elders and the Community

Yupiit School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

Author of Report: Doug Richards  
 Department/Location: Akiachak  
 Date of Regional School Board Meeting: August 18, 2016

**1. Mission Statement**

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**2. Objectives**

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**3. Strategic Goal Areas:**

- a. Effective Operations
- b. Yup'ik Curriculum and Improved Student Attendance and Academic Outcomes
- c. Career Pathways
- d. Involving Elders and the Community

Date(s)	Activity	Details	Describe the connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
8/10/16	First day of school	Teachers, Para's, and all other staff welcomed students back to school.  Held a 2 <sup>nd</sup> -12 <sup>th</sup> grade general assembly where we concentrated on Respect (growing together to understand our cultures).  Held a 6-12 assembly to discuss the student handbook (school expectations and regulations). Discussed importance of respect at all levels especially while we are representing our school.	Objective: a- To provide every child an opportunity to complete high school and possess the skills needed to pursue further education of their choice.  Strategic Goals: Effective operations
8/13/16	Cross Country	Cross Country Meet	Improved Student Attendance and Academic Outcomes

Yup'it School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

Author of Report: Charles Burns  
 Department/Location: Arlicaq School  
 Date of Regional School Board Meeting: August 18<sup>th</sup>, 2016

**1. Mission Statement**

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**3. Strategic Goal Areas:**

- a. Effective Operations
- b. Yup'ik Curriculum and Improved Student Attendance and Academic Outcomes
- c. Career Pathways
- d. Involving Elders and the Community

Date(s)	Activity	Details	Describe the connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
8/12/2016	Berry Picking	3 <sup>rd</sup> -6 <sup>th</sup> graders went berry picking	Yup'ik Curriculum Involving Elders and the Community
8/11/16	Cross Country	Students began Cross Country	Improved Student Attendance and Academic Outcomes



Yupiit School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

Author of Report: Sharene Craft  
 Department/Location: Curriculum & Assessment  
 Date of Regional School Board Meeting: August 18, 2016

**1. Mission Statement**

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**2. Objectives**

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**3. Strategic Goal Areas:**

- a. Effective Operations
- b. Yup'ik Curriculum and Improved Student Attendance and Academic Outcomes
- c. Career Pathways
- d. Involving Elders and the Community

Date(s)	Activity	Details	Describe the connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
8/1 & 8/2 2016	Coordinated curriculum orders received movement to school sites	All orders for schools had been shipped to district office in order to improve accountability of orders received. The orders then were shipped to their designated school sites	Effective Operations
8/4/2016	New Teacher Orientation	<ul style="list-style-type: none"> <li>• PowerTeacher Training</li> <li>• Importance of recording student attendance daily</li> <li>• Curriculum Overview</li> </ul>	Effective Operations Yup'ik Curriculum and Improved Student Attendance
8/8/2016	Revised Student/Parent Handbook	Updated the calendar and attendance policy per school district policy	Effective Operations

Yupiit School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

Author of Report: Wayne Boggs  
 Department/Location: Federal Programs  
 Date of Regional School Board Meeting: August 18, 2016

**1. Mission Statement**

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**2. Objectives**

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**3. Strategic Goal Areas:**

- a. Effective Operations
- b. Yup'ik Curriculum and Improved Student Attendance and Academic Outcomes
- c. Career Pathways
- d. Involving Elders and the Community

Date(s)	Activity	Details	Describe the connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
07/01/2016	<b>Grant approval</b>	The district received final documentation of the approval from the Bureau of Indian Education for the Indian Education Grant in the amount of \$175,972.00	This falls under the Career Pathways strategic goal as the bulk of the grant is used to send students to CTE courses that currently are not offered in the district.
08/9,10,11/2016	Food Service Training	On Tuesday 8/9 – Thursday 8/11 I attended a virtual training provided by the State of Alaska related to our food service program	This falls under the strategic goal of effective operations.

Yup'it School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

Author of Report: Sophie Kasayulie  
 Department/Location: Yup'iaq Department, Akiachak  
 Date of Regional School Board Meeting: August 18, 2016

**1. Mission Statement**

- a. To educate all children to be successful in any environment.

**2. Objectives**

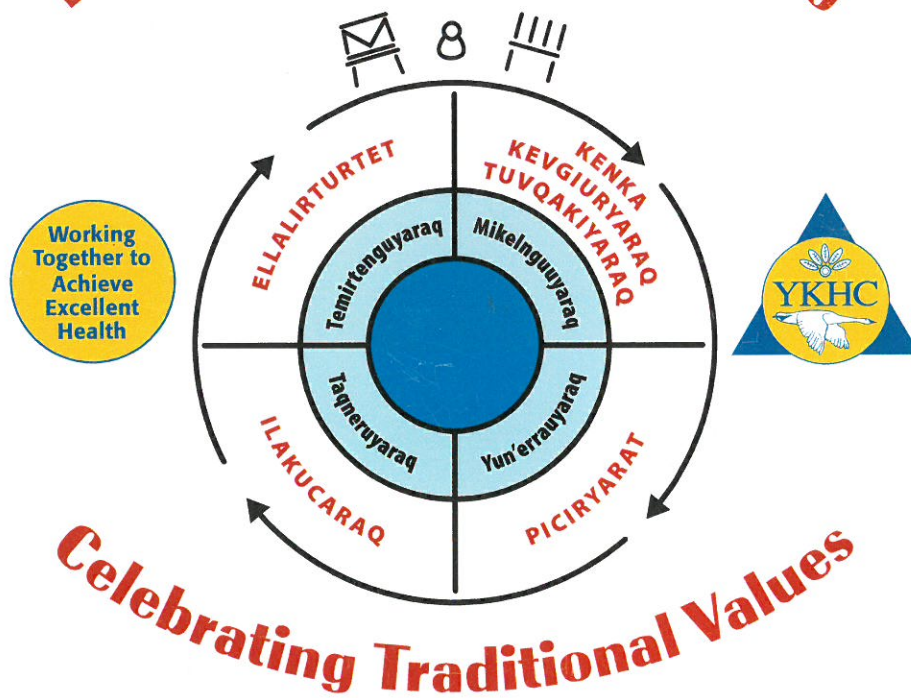
- a. To provide every child an opportunity to complete high school and possess the skills needed to pursue further education of their choice.
- b. To partner with parents and the community to ensure that every child becomes a whole person and is a contributing member of society.

**3. Strategic Goal Areas:**

- a. Effective Operations
- b. Yup'ik Curriculum and Improved Student Attendance and Academic Outcomes
- c. Career Pathways
- d. Involving Elders and the Community

Date(s)	Activity	Details	Describe the connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
July 21, 2016	Inuit Circumpolar Council conference update	All RSB members are invited to attend the ICC conference in Anchorage.	Effective Operations Involving Elders and the Community
July 26 -27, 2016	Calricaraq Facilitators Training	S.K. attended training with Akiachak Tribal and Behavioral Health Program on Carlicaraq (Promoting Health and Wellness). An overview is attached.	Career Pathways Involving Elders and Community
Aug. 3,4,5, 2016	New Teacher Inservice	New teachers successfully experienced two subsistence activities (Cutting/preparing fish and picking berries).	Involving Elders and Community
Aug. 5,2016	YSD all staff in service.	S.K Facilitated a session on Yup'iaq child development. Included a presentation by Paul Berg on decolonization.	Yup'ik Curriculum and Improved Student Attendance and Academic Outcomes
Aug. 9, 2016	Rural Cap Elders Mentor Program	Recruiting for elders to serve in the schools in all three communities is underway.	Involving Elders and Community

Promoting Health & Wellbeing  
**CALRICARAQ**



Facilitators Guide  
Kevgiurtem Ayuqucirtuutai

Yukon-Kuskokwim Health Corporation  
Behavioral Health Services  
Preventative Services Department

Yupiit School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

Author of Report: Alex P. Tatum

Department/Location: Business

Date of Regional School Board Meeting: August 18, 2016

**1. Mission Statement**

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**2. Objectives**

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- b. To partner with parents and the community to ensure that every child becomes a whole person and is a contributing member of society.

**3. Strategic Goal Areas:**

- a. Effective Operations
- b. Yup'ik Curriculum and Improved Student Attendance and Academic Outcomes
- c. Career Pathways
- d. Involving Elders and the Community

Date(s)	Activity	Details	Describe the connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
8/9-11	<b>training</b>	National School Lunch Program Annual Training	Effective Operations
8/9	construction	Akiak fire replacement-invoice	Effective Operations
8/1-	Audit prep	Provided requested document for audit prep	Effective Operations
8/1-	Audit	Provided documents to BDO pre request	Effective Operations
8/1-	Close out	Closeout and request for final funds on grant PK 16 .YPSD.01	Effective Operations

100 OPERATING BUDGET

Source	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
0000					
40 OTHER LOCAL REVENUES	0.00	0.00	15,000.00	15,000.00	0 %
47 E-RATE	0.00	0.00	1,636,183.00	1,636,183.00	0 %
51 FOUNDATION PROGRAM	0.00	0.00	6,230,763.00	6,230,763.00	0 %
55 QUALITY SCHOOLS	0.00	0.00	25,252.00	25,252.00	0 %
110 IMPACT AID	0.00	0.00	4,384,581.00	4,384,581.00	0 %
<b>Source Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>12,291,779.00</b>	<b>12,291,779.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>12,291,779.00</b>	<b>12,291,779.00</b>	<b>0 %</b>

255 FOOD SERVICE FUND

Source	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
0000					
22 TYPE A ADULT MEAL REVENUE	0.00	0.00	7,153.00	7,153.00	0 %
40 OTHER LOCAL REVENUES	0.00	0.00	14,500.00	14,500.00	0 %
161 USDA FOOD SERVICE REIMBRS A	0.00	0.00	411,223.00	411,223.00	0 %
250 TRANSFER FR OTHER FUNDS	0.00	0.00	181,204.00	181,204.00	0 %
<b>Source Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>614,080.00</b>	<b>614,080.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>614,080.00</b>	<b>614,080.00</b>	<b>0 %</b>

390 TEACHER HOUSING FUND

Source	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
0000					
46 SCHOOL FACILITIES RENTAL	0.00	656.25	324,510.00	323,853.75	0 %
250 TRANSFER FR OTHER FUNDS	0.00	0.00	373,581.00	373,581.00	0 %
<b>Source Group Total:</b>	<b>0.00</b>	<b>656.25</b>	<b>698,091.00</b>	<b>697,434.75</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>656.25</b>	<b>698,091.00</b>	<b>697,434.75</b>	<b>0 %</b>
<b>Grand Total:</b>	<b>0.00</b>	<b>656.25</b>	<b>13,603,950.00</b>	<b>13,603,293.75</b>	<b>0 %</b>

Yupiit School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

Author of Report: Jim Hartz  
 Department/Location: Maintenance & Operations  
 Date of Regional School Board Meeting: August 18, 2016

**1. Mission Statement**

- a. To educate all children to be successful in any environment.

**2. Objectives**

- a. To provide every child an opportunity to complete high school and possess the skills needed to pursue further education of their choice.
- b. To partner with parents and the community to ensure that every child becomes a whole person and is a contributing member of society.

**3. Strategic Goal Areas:**

- a. Effective Operations
- b. Yup'ik Curriculum and Improved Student Attendance and Academic Outcomes
- c. Career Pathways
- d. Involving Elders and the Community

Date(s)	Activity	Details	Describe the connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Ongoing	C.I.P.	YSD is now compliant and eligible for C.I.P.	Effective Operations
Ongoing	School Rebuild	Arlicaq rebuild update.	Effective Operations
Seasonal	Summer Maintenance	Summer maintenance housing projects are complete.	Effective Operations
August	Emergency Response Planning	Response plan identified and in modification for YSD.	Effective Operations

# Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: August 18, 2016  
To: Regional School Board  
From: Rayna Hartz, Superintendent  
Re: Action Item A Ratification: Akiachak Native  
Community Public Use Easement

The Administration recommends the ratification of the Regional School Board Member Poll Vote conducted on 7/25/16 to approve the Akiachak Native Community's Public Use Easement at the Northwest Corner of Lot 8 Block 1 as shown on the plat entitled Qetun'aq No 1 Subdivision, recorded as plat number 2009-11.

The poll vote results from 7/25/16:

Willie Kasayulie	Yes
Sam George	Yes
Robert Charles	Yes
Moses Owen	Yes
Noah Andrew	Yes
Ivan Ivan	Yes
Moses Peter	Yes

**Akiak School**  
P.O. Box 49  
Akiak, Alaska 99552  
Tel. (907) 765-4600

**Akiachak School**  
P.O. Box 51189  
Akiachak, Alaska 99551  
Tel. (907) 825-3616

**Tuluksak School**  
P.O. Box 115  
Tuluksak, Alaska 99679  
Tel. (907) 695-5625



**Akiak School**  
P.O. Box 49  
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# Yupit School District

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Date: August 18, 2016  
To: Regional School Board  
From: Rayna Hartz, Superintendent  
Re: Action Item B Alaska Interpreting Alliance,  
Inc.

The Administration recommends the approval of the contract with Alaska Interpreting Alliance, Inc.

**Akiak School**  
P.O. Box 49  
Akiak, Alaska 99552  
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**Yupiiit School District**  
P. O. Box 51190  
Akiachak, Alaska 99551  
(907)825-3600 Fax (907)825-3655

**MEMORANDUM OF AGREEMENT**

Contractor: Alaska Interpreting Alliance, Inc. E.I.N. 37-1564254  
Address: P.O. Box 2088 City: Palmer St. AK Zip: 99645  
Telephone: ( 907) 982-2751 - cell  
District Location: Akiachak Program: Special Education

**CONTRACT SCOPE & CONSIDERATION**

Purpose: To provide deaf education/deaf interpreting services to one special education student.  
**Deaf Education Specialist**

Number of days: 29	at the daily rate of \$550.00	per day =	\$ 15,950.00
Travel: \$500 x 3trips			\$ 1,500.00
Travel time: \$45.00 per hour (Estimate 10 hours round trip) x3 trips			\$ 1,350.00

**Deaf Language Model**

Number of days: 28	6 hours per day at the hourly rate of \$85.00		\$ 14,280.00
Travel: \$850 x 9 trips			\$ 7,650.00
Travel time: \$45.00 per hour (Estimate 10 hours round trip) x9 trips			\$ 4,050.00

**Interpreter**

Number of days: 3 x 2 trips	at the daily rate of \$500.00		\$ 3,000.00
Travel: \$500 x 2 trips			\$ 1,000.00
Travel time: \$45.00 per hour (Estimate 10 hours round trip) x2 trips			\$ 900.00

**VSee**

Number of hours: 120	at the hourly rate of \$85.00		\$ 10,200.00
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**MAXIMUM COST:** \$ 59,830.00

MAXIMUM AMOUNT authorized by this amount is: \$59,830.00. Payment will be made upon receipt of an APPROVED invoice which reference P. O. #. ACCOUNT CODE: 100.500.220.000.410

NOTHING HEREIN is to be construed as establishing an employee-employer relationship. No other compensation or benefit is expressed or implied. As a condition of performance the above named contractor shall pay all federal, state and local taxes that may be incurred by the contractor, subcontractor(s) or other persons. In addition, the above named contractor shall obtain all licenses, certifications and insurances that may be required.

TIME PERIOD COVERED:..... FROM: August 10, 2016 TO: May 18, 2017

Date Approved by Board:

Business Manager	Date	Originator	Date
Superintendent	Date	Contractor	Date

# Yupit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: August 18, 2016  
To: Regional School Board  
From: Rayna Hartz, Superintendent  
Re: Action Item C E-Therapy, LLC

The Administration recommends the approval of the contract with E-Therapy, LLC.

**Akiak School**  
P.O. Box 49  
Akiak, Alaska 99552  
Tel. (907) 765-4600

**Akiachak School**  
P.O. Box 51189  
Akiachak, Alaska 99551  
Tel. (907) 825-3616

**Tuluksak School**  
P.O. Box 115  
Tuluksak, Alaska 99679  
Tel. (907) 695-5625



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AGREEMENT BETWEEN E-THERAPY, LLC AND YUPIIT SCHOOL DISTRICT  
August 9, 2016

This AGREEMENT is made between the Yupiit School District, PO Box 51190 Akiachak, AK 99551 (hereinafter referred to as “YSD”), and E-Therapy, LLC, at PO Box 1296, Flagstaff, AZ 86002-1296 (hereinafter referred to as “Provider”) and jointly as PARTIES.

Provider Responsibilities:

Provider agrees to:

- Provide direct teletherapy and indirect services for: speech therapy as requested at the following rates based on the rates below:

Hourly rate for E-Therapy’s teletherapy services:

- Direct Therapy Services: \$75.00 Per Hour
  - Indirect Therapy Services:
    - IEP meeting attendance (when requested) \$75.00 Per Hour
    - Writing of the IEP paperwork \$75.00 Per Hour
    - Review of records \$75.00 Per Hour
    - Any other requested/require paperwork \$75.00 Per Hour
  - Progress Reports (Billed at 15 minutes): \$18.75 Flat Fee
  - Student Evaluations (notes included) \$250.00 Flat Fee
  - Student No-Shows: \$75.00 Per Hour
  - Cancellations less than 24 hours notice: \$75.00 Per Hour
  - Webcams & Headphones: \$65.00 Per Set
- 
- Submit invoices for billing
  - Prepare and submit paperwork as requested by YSD
  - Ensure services are delivered in accordance with the student’s IEP
  - Establish new Speech therapy goals on an annual basis, or as required

### Confidential Information

- YSD and Provider understand and agree that they will not disclose any information related to the business terms of this AGREEMENT publicly in any format, which is not already public knowledge.
- YSD and Provider understand and agree that they will not disclose any information related to each party's operations and technology or intellectual property assets, learned over the course of doing business under this agreement to any third party or publicly in any format, which is not already public knowledge.
- This Confidential Information will continue for a period of 2 years after the termination of this AGREEMENT and will not apply to any Confidential Information that becomes public in the future.

### Ownership and Intellectual Property

YSD understands that Provider is providing a proprietary solution and agrees that it will not copy or reproduce Provider's solution, in part or in whole, or in any form whatsoever. YSD agrees to keep confidential any materials it receives that relate to Provider's solution, including any code, technology architecture, or any other technical or solution related operating materials.

### Contractor Status and Applicable Law:

YSD and Provider understand and agree that the Provider is acting and performing as independent contractor at all times. The Provider and YSD must fully comply with all applicable provisions of law and other rules and regulations of any and all governmental authorities relating to licensure and the regulation of the Provider and YSD.

### Term:

This AGREEMENT shall be for an initial term beginning on July 1, 2016 to June 30, 2017. Party gives written notice of non-renewal at least 60 days before expiration of the then-current term.

### Written Notices:

- Written Notices directed to YSD should be sent via Certified Mail to: Yupiit School District, PO Box 51190, Akiachak, AK 99551
- Written Notices directed to Provider should be sent via Certified Mail, to E-Therapy at 1863 W. Shellie Drive, Flagstaff, AZ 86001

### Non-Solicitation:

- YSD agrees to not directly hire any therapist that is contracted or has been contracted by E-Therapy to serve YSD in order to provide services independently of E-Therapy during the contract and for a period of 1 year after the contract terminates.
- YSD agrees not to knowingly use the services of any therapist that has been contracted by E-Therapy during the term of this contract and/or for a period of one (1) year after the contract terminates via a third party company that is providing tele-therapy speech services.

Law of State to Govern:

The validity, enforceability and interpretation of any of the clauses of this AGREEMENT will be determined and governed by the substantive and procedural laws of the state of Arizona.

Scope of AGREEMENT:

This AGREEMENT constitutes the final, complete and entire contract between the parties and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions of the parties, whether written or oral. There are no representations or other agreements included. No supplemental modification or waiver of this AGREEMENT will be binding unless executed in writing by the parties to be bound thereby.

Amendments:

This AGREEMENT may be amended at any time by mutual agreement of the parties. However, before any amendment will be operative or valid, it must be in writing and signed by both the Provider and YSD.

Payment:

Payment will be made by YSD within thirty (30) days of receipt of Provider's invoice. Late payments may be subject to a 2.5% late payment fee.

THE PARTIES execute this AGREEMENT:

By:

Printed Name:

Printed Name: Harris Larney

Title:

Title: Chief Executive Officer

Yupit School District

E-Therapy LLC

Date:

Date: August 9, 2016

\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

# Yupit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: August 18, 2016  
To: Regional School Board  
From: Rayna Hartz, Superintendent  
Re: Action Item D Board Policy First Reading

The Administration recommends the approval of the first reading of the following Board Policy Updates:

1. BP 1331(a) Memorial Policy
2. BP 3550(a) Food Service
3. BP 4111(a) Certificated Personnel Recruitment and Selection
4. BP 4131(a) Certificated Staff Development
5. BP 4222(a) Teacher Aides/Paraprofessionals
6. BP 5127(a) Graduation Ceremonies and Activities

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Note: The following optional policy may be revised or deleted to reflect district philosophy and needs. School districts may wish to adopt this policy limiting student/staff memorials to avoid inconsistent treatment between particular deceased students or staff, disruption to memorials when school building or grounds are renovated, space availability and maintenance of memorials, and concerns about how a memorial may impact students at risk of suicide.

The School Board recognizes that the loss of a member of the school community has a great impact on students, staff, and families. Furthermore, the School Board recognizes that decisions made about memorials immediately after traumatic events may not take into full consideration the potential impacts for students, staff, and community members. The purpose of this policy is to assist staff, students and families impacted by a death by providing guidelines for decision-making regarding memorials and memorializing activities. “Memorials” mean objects or activities meant to remember an event or deceased person(s).

The focus of a school is to support students in their learning. This may necessarily include support for students and staff who are grieving a loss of a member of the school community. Memorials, though, can be an ongoing reminder of a traumatic event and can be impossible for students to avoid when located on school property.

Note: Following are optional provisions providing alternative language for school districts as to permanent and temporary memorials. Option 1 prohibits all permanent and temporary memorials. This option provides a clear directive for families of students/staff and avoids many of the potential problems with school memorials outlined in the note above, but may be considered harsh by families of the deceased. Option 2 provides that districts may allow temporary memorials to deceased students/staff, but provides guidance on the content, type and duration. While Option 2 provides districts more flexibility, it does not avoid all concerns identified in the note above. If Option 2 is adopted, it should be applied in an even-handed manner.

**[Option 1]** Therefore, school buildings and grounds shall not be used for permanent or temporary memorials. Additionally, the district does not authorize public memorial activities during the school day or during school-sponsored activities. The district recommends that gifts and recognitions in memory of an individual be in the form of student scholarships, or donations in the name of the deceased.

*(cf. 1330 – Use of School Facilities)*

**[Option 2]** Therefore, permanent memorials for deceased students or staff shall be limited in form to perpetual awards, scholarships or collections of books or items of historical or educational significance. Temporary school-wide memorials for deceased students or staff may include plaques or other displays which shall contain “in memory of,” or similar language, and the deceased individual’s name, date of birth and date of death. Memorials shall be limited to one per loss. Temporary memorials shall be removed from display at the end of the school year in which the death occurred and given to the family of the deceased.

**MEMORIAL POLICY**  
(continued)

This policy will guide decisions moving forward from the date of first adoption and will not impact previous memorials. The guidelines regarding memorials will be kept in each building and in the office of the superintendent. Persons who have questions, comments or concerns should contact the Superintendent or designee.

*Added 3/2016*

**FOOD SERVICE**

BP 3550(a)

Note: The following optional policy may be revised to reflect district philosophy and needs.

The School Board recognizes that students need adequate, nourishing food in order to grow and learn and to give a good foundation for their future physical well-being. The Board may provide for a food service program based on regular lunch service and including such other snack and breakfast programs as the needs of the students and the financial capacity of the district permit. The Board recognizes that the lunch program is an important complement to the nutritional responsibilities of parents/guardians.

The Board believes that:

1. Foods and beverages available on school premises should contribute to the nutritional well-being of students and meet the nutritional criteria of the National School Lunch and Breakfast Programs and current U.S. Dietary Guidelines for Americans.
2. Foods and beverages available should be considered as carefully as other educational support materials.
3. Foods and beverages should be prepared in ways which will appeal to students while retaining nutritive quality.
4. Food should be served in quantities appropriate to the needs of students at their age level and served in as pleasant and relaxed an atmosphere as possible, with adequate time for students to eat.
5. Foods grown in the state provide nutritional, environmental, and economic benefits and should be utilized in the district's food service program to the extent feasible.

Note: Effective January 14, 2010, the U.S. Department of Agriculture requires schools participating in the National School Lunch and Breakfast Programs to develop a written food safety program for the preparation and serving of school meals. The goal is to prevent and reduce the risk of food-borne illness among students. Schools are required to utilize the "hazard analysis and critical control point (HACCP) system" when developing their food safety programs. A written safety program must be in place for each food preparation and service facility that prepares and serves meals under the federal breakfast or lunch programs.

The Superintendent or designee will oversee the development of a written food safety program for each food preparation and serving facility in the district, as required by law. Foods and beverages will be stored, prepared and served in accordance with food safety regulations in order to prevent or reduce the risk of food-borne illness among students.

**FOOD SERVICE** (continued)

BP 3550(b)

Note: Effective July 1, 2015, federal regulations of the Department of Agriculture, Food and Nutrition Service, require that certain food service personnel meet minimum professional standards. More specifically, school nutrition program directors who are responsible for management of the day-to-day food service operations for all schools in the district must meet minimum educational qualifications as a condition of hire. The qualifications vary depending upon the student enrollment (size) of the district. The qualification requirements are applicable to the hire of new directors only; current directors employed prior to the July 1, 2015 effective date are grandfathered. In addition, the new regulations require minimum continuing education and training requirements for all student nutrition staff, including school nutrition program directors, school nutrition program managers who are responsible for day-to-day operations of food service for a particular school, and other personnel who work an average of at least 20 hours per week. The hours of continuing education/training varies depending upon the position held by the individual.

Qualified and trained food service personnel are critical to a healthy and safe food service program. The Superintendent or designee shall hire qualified personnel, taking into consideration professional standards required by law, and will provide continuing education and training in compliance with federal standards.

*(cf. 4131 – Staff Development)*

The School Board intends that, insofar as possible, the school food services program shall be self-supporting and may include foods from school gardens, greenhouses and farms. The Board shall review and approve of menu prices. Program financial reports shall be presented regularly for inspection by the Board.

*(cf. 3554 – Other Food Sales)*

*(cf. 5040 – Student Nutrition and Physical Activity)*

*(cf. 6163.4 – School Gardens, Greenhouses and Farms)*

*Legal Reference:*

UNITED STATES CODE

*Richard B. Russell National School Lunch Act, 42 U.S.C. 1751-1769j*

*Child Nutrition Act of 1996, 42 U.S.C. 1771-1793*

CODE OF FEDERAL REGULATIONS

*7 C.F.R. Parts 210, 220, and 235 National School Lunch Program and Breakfast Program*

FEDERAL REGISTER

*Professional Standards for State and Local School Nutrition Programs Personnel as Required by the Healthy, Hunger-Free Kids Act of 2010, Vol. 80, No. 40 and No. 88 (2015)*

Revised 3/2016

**CERTIFICATED PERSONNEL**

**RECRUITMENT AND SELECTION**

Note: Effective for the 2016-2017 school year, the federal Every Student Succeeds Act has eliminated the requirement that teachers be "highly qualified." Rather, teachers should be fully licensed and endorsed in each subject they are teaching.

The district shall employ the most highly qualified person available for each open position. The Superintendent or designee shall develop recruitment and selection procedures to ensure that every effort is made to find and hire fully qualified teachers for all classrooms, which include:

1. Assessment of the district's needs to determine those areas where specific skills, knowledge and abilities are lacking.
2. Development of job descriptions which accurately portray the position, including requirements that a teacher be qualified in accordance with federal and state law.
3. Dissemination of vacancy announcements to ensure a wide range of candidates, when necessary.
4. Screening procedures which will identify the best possible candidates for interviews.
5. Interview procedures which will determine the best qualified candidate for recommendation to the School Board.

Staff members involved in the selection process shall recommend only those candidates who meet all qualifications established by law and the School Board for a particular position. Nominations for employment shall be based upon appropriate screening devices, interviews, observations, recommendations from previous employers and any requirements of applicable collective bargaining agreements.

**CERTIFICATED PERSONNEL**

BP 4111(b)

**RECRUITMENT AND SELECTION (continued)**

Note: The Alaska Professional Teaching Practices Commission recommends that districts develop a policy regarding the procedures to be followed when desiring to hire an educator currently under contract with another school district. The following policy language is based on procedures developed by the Fairbanks North Star Borough School District.

Before considering the hire of a certificated staff member who is currently under contract in another district, the Superintendent or designee will require the certificated staff to provide written documentation that he/she: (1) has made an effort to secure a release from the employing district thirty calendar days prior to the employing district's first contract day; or, (2) has secured a written release from the employing district.

Note: A subject-matter expert teacher, holding a limited certificate issued by the Department, may be employed to teach subjects in which the person has satisfied the education or experience requirements set out in state statute AS 14.20.022. Before a school district determines whether to hire a person as a subject-matter expert teacher, the school district must administer a competency examination. Additionally, once a subject-matter expert teacher is hired, the district must provide a mentor who is an experienced teacher for the subject-matter expert teacher for at least the first year of the subject-matter expert teacher's employment in the school district. A person employed as a subject-matter expert teacher under this section is considered a certificated employee for purposes of the teachers' retirement system. Finally, employment as a subject-matter expert teacher counts as employment for purposes of acquiring tenure; however, a person holding a subject-matter expert limited teacher certificate is not entitled to tenure until the person receives a teacher certificate under AS 14.20.022.

*(cf. 4112.8 - Employment of Relatives)*

Note: AS 14.20.020 requires coursework in Alaska studies and multicultural education or cross-cultural communications in order to be eligible for a teacher certificate. Effective June 30, 2017, AS 14.20.020 also requires training on alcohol and drug related disabilities, sexual abuse and sexual assault awareness and prevention, dating violence and abuse awareness and prevention and suicide prevention in order to be eligible for a teacher certification. AS 14.20.035 requires districts to give preference to applicants who demonstrate training or experience that indicates sensitivity to the traditions and cultures represented in the student population.

In evaluating applicants, preference shall be given to those applicants who can demonstrate training and experience related to the traditions and cultures represented in the student population.

*(cf. 4030 - Nondiscrimination in Employment)*  
*(cf. 4111.1/4211.1/4311.1 - Affirmative Action)*  
*(cf. 4111.2/4211.2/4311.2 - Legal Status Requirement)*

No person shall be employed by the School Board without the recommendation or endorsement of the Superintendent or designee. The School Board shall be presented with the Superintendent or designee's recommended candidate who may be selected or rejected by the School Board. If the candidate is rejected, the Superintendent or designee shall recommend subsequent candidates until the School Board selects someone to fill the position. The School Board shall make the final decision on the selection of all employees.

Personnel

(cf. 6181 - Charter School)

**CERTIFICATED PERSONNEL**

BP 4111(c)

**RECRUITMENT AND SELECTION (continued)**

Note: AS 14.08.111 and AS 14.14.090 require districts to provide prospective employees with information regarding the availability and cost of housing in rural areas to which they may be assigned and when possible assist them in locating housing. The following may be revised or deleted as appropriate.

The School Board recognizes that the district encompasses rural areas and will assist teachers in obtaining information regarding the cost and availability of housing as required by law.

*Legal Reference:*

ALASKA STATUTES

*14.08.111 Duties (regional school boards)*

*14.14.090 Additional duties*

*14.20.010 Teacher Certificate Required*

*14.20.022 Subject-matter expert limited teacher certificate*

*14.20.035 Evaluation of training and experience*

*14.20.100 Unlawful to require statement of religious or political affiliation*

*14.20.110 Penalty for violation of AS 14.20.100*

ALASKA ADMINISTRATIVE CODE

*4 AAC 04.210, 04.212 and 06.899(6) Highly Qualified Teachers and Objective Uniform Standards*

*6 AAC 30.810 Employer records*

*6 AAC 30.840 Retention of records*

UNITED STATES CODE

*Every Child Succeeds Act, 20 U.S.C. 6301, et. Seq. (P.L. 114-95 December 10, 2015)*

*Revised 3/2016*

Note: Staff training is mandated in evaluative techniques, child abuse recognition and reporting, the needs of students with alcohol or drug abuse disabilities, sexual abuse and sexual assault awareness, dating violence and abuse, crisis response, crisis intervention and suicide awareness and prevention. School Districts must ensure that no less than 50 percent of the total certificated staff employed at a school receives all of the training not less than every two years and that all of the certificated staff employed at each school receives all of the training not less than every four years. AS 14.08.111(12); AS 14.14.090(11); AS 14.16.020(9). Effective July 1, 2016, a school district shall provide suicide awareness and prevention training to each teacher, administrator, counselor and specialist who is employed by the school district to provide services to students in grades 7 through 12. AS 14.30.362. Effective June 30, 2017, a school district shall establish a training program for employees relating to sexual abuse and sexual assault awareness and prevention and dating violence and abuse awareness and prevention. AS 14.30.355; AS 14.30.356. Additionally, effective June 30, 2017, a person is not eligible for a teacher certificate unless he or she has completed required training set forth in AS 14.20.020. AS 14.33.127 and 4 AAC 06.177 require that the School Board ensure that a sufficient number of school employees receive periodic training in an approved crisis intervention training program, to meet the needs of the student population. Crisis intervention programs must meet all legal requirements. The Department of Education and Early Development will maintain a list of approved crisis intervention training programs.

The School Board recognizes that a competent well-trained staff is essential to carrying out its goals. Staff development is a necessary, continuous and systematic effort to improve district educational programs by involving all employees in activities that improve their skills and broaden their perceptions.

In order to respond directly to the needs of our students, staff development activities may address teacher qualifications, content areas, methodology, interpersonal relations between students and faculty, student growth and development, and staff communication, problem solving and decision making. The Superintendent is responsible for ensuring that all training required by law is provided in a timely fashion to appropriate staff.

*(cf. 5131.6 - Alcohol and Other Drugs)*

*(cf. 5141.5 - Child Abuse Reporting)*

*(cf. 5141.41 – Sexual Abuse, Sexual Assault and Dating Violence Awareness and Prevention)*

*(cf. 5141.52 – Suicide Prevention)*

*(cf. 5142.3 – Restraint and Seclusion)*

The Superintendent or designee should provide staff with professional development that may include opportunities such as the following:

1. Release time and leaves of absence for travel and study.
2. Visits to other classrooms and other schools.
3. Conferences involving outside personnel from the district, county, state, region or nation.
4. Membership in committees drawing personnel from various sources.
5. Training classes and workshops offered by the district.
6. Further training in institutions of higher learning, including credit courses conducted in or near the district instead of on the college campus, whenever possible.



7. Access to professional literature on education issues.

*(cf. 4116 - Nontenured/Tenured Status)*

*Legal Reference:*

ALASKA STATUTES

*14.08.111 Duties (Regional School Boards)*

*14.14.090 Duties of school boards*

*14.16.020 Operation of state boarding schools*

*14.18.060 Discrimination in textbooks and instructional materials prohibited*

*14.20.020 Requirements for issuance of certificate; fingerprints*

*14.20.680 Required alcohol and drug related disabilities training*

*14.30.355 Sexual abuse and sexual assault awareness and prevention*

*14.30.356 Dating violence and abuse policy, training, awareness, prevention, and notices*

*14.30.362 Suicide awareness and prevention training*

*47.17.022 Training (child protection)*

ALASKA ADMINISTRATIVE CODE

*4 AAC 06.530 Guidance and counseling services*

*4 AAC 06.550 Review of instructional materials*

*4 AAC 19.060 Evaluation Training*

*4 AAC 52.260 Personnel Development*

*Revised 3/2016*

**TEACHER AIDES/PARAPROFESSIONALS**

BP 4222(a)

Note: Under the Every Student Succeeds Act, NCLB's requirements establishing minimum professional standards for paraprofessionals have been repealed. Now, paraprofessionals in Title I supported programs must meet licensure or certification requirements as adopted by the State of Alaska.

The School Board favors the use of paid and volunteer teacher aides/paraprofessionals and considers them to be members of a professional team dedicated to the best interests of students. By relieving teachers of duties that do not require professional training, noncertificated persons allow teachers to dedicate their skills, knowledge and efforts primarily to teaching. Paraprofessionals also can help teachers to provide individualized student instruction and an enriched educational program.

*(cf. 1240 - Volunteer Assistance)*

The district shall use paraprofessionals in those classes where they will provide the greatest benefit to students, taking into consideration such factors as large class size, student age group and teacher workload.

The Superintendent or designee shall ensure that all paraprofessionals have appropriate training and supervision.

Note: Special Education aides must serve under the supervision of qualified personnel and receive training in accordance with 4 AAC 52.250.

Paraprofessionals are expected to employ high ethical standards as they work with students and to respect school rules, district policies and administrative regulations.

The School Board recognizes the need for qualified teaching staff and encourages paraprofessionals to seek opportunities leading to a teaching credential. The district shall support these efforts to the extent possible, particularly as they relate to obtaining bilingual or special education credentials.

The Superintendent or designee and/or the staff development committee shall develop an appropriate professional development program for paraprofessionals.

*Legal Reference: (See next page)*

**TEACHER AIDES/PARAPROFESSIONALS (continued)**

BP 4222(b)

*Legal Reference:*

ALASKA ADMINISTRATIVE CODE

*4 AAC 05.080 School curriculum and personnel*

*4 AAC 52.250 Special education aides*

*4 AAC 52.255 Interpreters*

UNITED STATES CODE

*Elementary and Secondary Education Act, 20 U.S.C. § 6311, as amended by the Every Student Succeeds Act, (P.L. 114-95 (December 10, 2015))*

*Revised 3/2016*

# Yupit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: August 18, 2016  
To: Regional School Board  
From: Rayna Hartz, Superintendent  
Re: Action Item E Resignations

The Administration recommends approval of the following Declined Contract:

Akiachak 2016-2017    Hesy Bateman    7-12 Generalist

**Akiak School**  
P.O. Box 49  
Akiak, Alaska 99552  
Tel. (907) 765-4600

**Akiachak School**  
P.O. Box 51189  
Akiachak, Alaska 99551  
Tel. (907) 825-3616

**Tuluksak School**  
P.O. Box 115  
Tuluksak, Alaska 99679  
Tel. (907) 695-5625

**GRADUATION CEREMONIES AND ACTIVITIES**

Note: The following policy suggests various options which may be modified to reflect district practice except that the U.S. Supreme Court has ruled that graduation ceremonies may not include school-sponsored prayers.

Note: Effective June 30, 2016, the requirement in AS 14.03.075 that a secondary student take a college and career readiness assessment before being issued a diploma is repealed.

High school graduation ceremonies shall be held to recognize those students who have successfully completed the district graduation requirements and earned the right to receive a diploma or a certificate of completion. Students earning a certificate of attendance may also participate in graduation ceremonies.

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.5 – Differential Requirements for Individuals with Exceptional Needs)*

Note: The following optional paragraph may specify whatever number of uncompleted credits the School Board wishes to allow or may be deleted.

At the discretion of the Superintendent or designee, a student who is no more than \_\_\_\_ credits short of fulfilling district credit requirements may participate in graduation exercises without receiving his/her diploma. When the required credits have been earned, a diploma shall be sent to the student by mail.

Note: The following optional paragraph may be used to deny participation in graduation activities. School site rules should indicate what privileges may be denied for what reasons, and the means whereby students may appeal these decisions.

In accordance with school-site rules, the principal may deny a student the privilege of participating in graduation or promotion activities because of misconduct.

*(cf. 5144 - Discipline)*

School-sponsored invocations and/or benedictions shall not be included in graduation ceremonies.

Legal Reference:

ALASKA STATUTES

14.03.075 College and Career readiness assessment; retroactive issuance of diploma

14.03.090 Sectarian or denominational doctrines prohibited

UNITED STATES CODE

Elementary and Secondary Education Act, 20 U.S.C. § 9524, as amended by the No Child Left Behind Act of 2001, P.L. 107-110

*Santa Fe Indep. Sch. Dist. v. Doe, 530 U.S. 290 (2000)*

*Lee v. Weisman, 505 U.S. 577 (1992)*

Revised 3/2016



# Board of Directors Nomination Form

Nominations must be received by October 10, 2016

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Home) \_\_\_\_\_  
(Work) \_\_\_\_\_  
(Cell) \_\_\_\_\_

Email \_\_\_\_\_

Ways in which nominee has demonstrated advocacy for children:

## Background Information

Education \_\_\_\_\_

Present Occupation \_\_\_\_\_

Previous Occupation(s) \_\_\_\_\_

Membership in professional or other organizations, if any.

Dates - Offices Held:

This nomination form should be accompanied by a **one page written statement** from the nominee regarding that individual's views on:

1. The appropriate role of the AASB.
2. Three major issues facing AASB in the near future.
3. How AASB could better serve school boards?
4. Ways AASB can help school boards meet Board Standards.

If nominee is selected by Nominating Committee, this statement will be made available for the General Membership at the Annual Conference.

Nominee is a current board member of the \_\_\_\_\_ School Board.

Dates of Service \_\_\_\_\_

Year Current Term Expires \_\_\_\_\_

Offices held on local school board with dates: \_\_\_\_\_

Formal action was taken by the \_\_\_\_\_

School Board on \_\_\_\_\_,

to submit the name of this nominee.

Signed \_\_\_\_\_

School Board President or designee

Other Education-related public service at the local, state or national level (Boards, commissions, task forces, committees) with dates and leadership positions held, if any:

Other Non Education-related public service or cultural activities at the local, state or national level, with dates and positions held, if any:

Nominations must be received in the AASB office by October 10, 2016. Please return to:

**AASB Nominations  
Chairman c/o Ryan Aguilar  
1111 West 9th St., Juneau,  
Alaska 99801**

Tel: 907-463-1660 Fax: 586-2995

Nominations form should be accompanied by a copy of the Board of Directors Job Description Code of Ethics, signed by nominee.

# Board of Directors Job Description and Code of Ethics

## Job Description

### Constitutional Responsibilities

The Board of Directors establishes policies to supervise, control and direct the business of AASB within the limits of, and consistent with, the Resolutions and Beliefs, and Constitution and Bylaws approved by the Delegate Assembly. Within these limits, the Board of Directors:

- Actively promotes the purposes of the Association;
- Interprets AASB's Constitution and Bylaws;
- Adopts such policies, rules, and regulations for the conduct of its business as it shall deem advisable;
- Employs and annually evaluates the Executive Director;
- Adopts and periodically adjusts the Association's budget;
- Provides oversight for the operation of the Legal Assistance Fund and AASB Scholarship Fund;
- Proposes changes to the dues structure to the general membership;
- Sets/approves/adopts the amount AASB will charge for all meetings, services and materials.

### Corporate Responsibilities

In the exercise of its corporate responsibilities, the Board of Directors adopts and maintains a Board Policy Manual which sets forth procedures and guidelines for the Board's operations and Director's participation in AASB activities. In order to accomplish the overall mission of the Board of Directors and to achieve its corporate objectives, each member of the Board has several kinds of individual responsibilities. Members should:

- prepare well for each Board meeting, through full and careful study of the agenda and its support materials, other relevant materials and through discussion of agenda items, where appropriate, with school board association staff members, fellow school board members, and others as desired in the formulation of preliminary personal views on each topic in advance of the Board meeting. These judgments are to serve as a base point for further discussion in the meeting;
- attend the entire board meeting by arranging travel schedules in advance to permit on-time arrival and staying through the full meeting;
- participate effectively in the Board meeting by ensuring that the concerns formulated in the preparation stage are heard by the whole Board. Each Director is expected to retain an open mind until all the facts and view points on issues are before the Board. Conclusions on action items are sought that are believed to be in the best interests of AASB. And, once a decision is made, the director is expected to support such Board conclusions, even when one may have some reservations about them;

- evaluate and follow-up on the actions taken in the Board meeting, by keeping track (through published AASB reporting documents) of how the actions of the Board are being implemented in the short- and long-run, and bringing up any concerns with the President, Executive Director or Board of Directors, as appropriate;

- establish two-way communication through the Board Liaison Network and with their respective school boards to explain and discuss actions taken by the Board of Directors, and;

- provide personal liaison to the member boards through the Board Liaison Network or caucus leadership, or in such other ways as are determined by the President or Board of Directors;

- fulfill responsibilities of any collateral assignment as an AASB committee member or AASB appointed representative to other agency committees or task forces in accordance with the purpose of the committee or the nature of the representation on behalf of AASB and consistent with the precepts of preparation, attendance, participation and evaluation set forth above, and;

- participate actively in the legislative activities of AASB, in the most effective manner, to be jointly decided with the Executive Director, and;

- diligently participate in the annual evaluation of the Executive Director by completing the evaluation instrument and returning it to the designated officer in a timely manner, participating fully and constructively in the Board's evaluation discussion, and assisting in setting professional performance goals for the Executive Director, and;

- accept occasional public speaking assignments such as chairing caucuses and introducing speakers at meetings and giving reports as appropriate before the Board or general membership, and;

- acknowledge and abide by the AASB Board of Directors Job Description and Code of Ethics.

Additionally, the Board Member serves as an Ambassador of the Association. As such, each member of the Board functions as a representative of AASB to member school districts and the general public. Each Director must assume responsibility for explaining AASB's programs, the basis for governance decisions, AASB's vision for the future as described in the AASB's Long Range plan, and AASB's missions and goals, together with the action plans approved by the Board to realize that vision and attain those missions and goals.

Finally, the Board member serves as an advocate for AASB both at home and at the state level. Each member of the Board is part of the governance team selected by the AASB general membership. He or she is expected to be a vigorous, knowledgeable and articulate advocate of AASB and its programs, as approved by the Board of Directors, so that the value of

membership in AASB can be made fully and clearly known in the district from which the Director comes, as well as to all other school boards around the state. As a result of this advocacy, the attitudes, opinions and conclusions about AASB, formulated by school board members around the state, can be made with full understanding of all the facts that Directors can make available.

## Code of Ethics

As a member of the Association of Alaska School Boards Board of Directors I will strive to improve public education, and to that end I will:

- Attend all three regularly scheduled AASB board meetings and other teleconference meetings, insofar as possible, and become informed concerning the issues to be considered at those meetings;

- Recognize that I should endeavor to make policy decisions only after full discussion at publicly held board meetings;

- Render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;

- Encourage the free expression of opinion by all board members, and seek systematic communications between the board and member school boards;

- Work with other AASB board members to establish effective board policies and to delegate authority for the administration of the association to the Executive Director;

- Communicate to other AASB board members, and the Executive Director, expressions of member and public reaction to AASB resolutions, policies and programs;

- Inform myself about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by my state and national school boards association;

- Support the employment of those persons best qualified to serve as association staff, and insist on a regular and impartial evaluation of all staff;

- Avoid being placed in a position of conflict of interest, and refrain from using my board position for personal or partisan gain;

- Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools.

My signature below indicates that I have read and agree to abide by the AASB Board of Directors Job Description and Code of Ethics.

Name \_\_\_\_\_

Date \_\_\_\_\_



# Carl Rose Governance Award

***Nominations must be received by October 10, 2016***

The Carl Rose Governance Award (formally the Outstanding Board Member Award) is designed to reflect the nominee's involvement in Board Standards.

In order to be eligible, a nominee:

- Must have served on their local board for at least four consecutive years
- Must serve on a member board in good standing of AASB

Please provide the following information on a separate sheet of paper and attach to the nomination form.

- Name and address of nominee:
- Name of School Board on which nominee has served and dates of service:
- Positions held on school board:

The following identifies specific criteria that should be considered when nominating a school board member for the Carl Rose Governance Award. If possible, work with the nominee to identify and document pertinent items so the information provided helps the Awards Committee make their selection.

## **1. Level of AASB Professional Development Program Attained? 12 Points**

Level 1	Basic Boardsmanship Award	BBA
Level 2	Experienced Boardsmanship Award	EBA
Level 3	Master in Boardsmanship Award	MBA

Other education attained: Provide specific information

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## **2. Demonstrated evidence and leadership as measured against Board Standards. 20 Points**

Identify Standards that the member has been actively involved in achieving for the district. Provide a short narrative for each selected standard. Refer to the attached Board Standards document to identify indicators with which the member has provided leadership.

### **Vision** The Board Creates a Shared Vision to Enhance Student Achievement

- 1.1 Board develops a dynamic shared vision for education that

reflects student needs and community priorities.

- 1.2 Board keeps the district and community focused on educating students.
- 1.3 Board demonstrates its strong commitment to vision by using the shared vision to guide decision making.

### **Structure** The Board Provides a Structure that Supports the Vision

- 2.1 Board establishes a management system that results in effective decision making processes and enables all the people to help the district achieve its vision and make the best use of resources.
- 2.2 Board ensures that long and short term plans are developed and annually revised through a process involving extensive participation, information gathering, research, and reflection.
- 2.3 Board sets high instructional standards based on the best available information about the knowledge and skills students will need in the future.
- 2.4 Board acts to ensure vision and structure comply with legal requirements.
- 2.5 Board encourages and supports innovative approaches to teaching, learning, and the continuous renewal of education.

### **Accountability** The Board Measures District Performance Toward Accomplishing the Vision and Reports the Results to the Public

- 3.1 Board receives regular reports on student progress and needs based on a variety of assessments to evaluate the quality and equity of the educational program.
- 3.2 Board evaluates the superintendent and board performance annually and reports the result to the public.
- 3.3 Board ensures long and short term plans are evaluated and revised with the needs of students in mind.
- 3.4 Board uses an understandable format to periodically report district performance to the public.

***Please be sure to complete both sides of this form!***



**Advocacy The Board Champions the Vision**

- 4.1 Board leads in celebrating the achievements of students and accomplishments of others who contribute to education.
- 4.2 Board advocates for children and families and establishes strong relationships with parents and other mentors to help support students.
- 4.3 Board establishes partnerships with individuals, groups, and organizations to promote educational opportunities for all students.
- 4.4 Board promotes school board service as a meaningful way to make long term contributions to the local community and society.
- 4.5 The board is proactive in identifying and addressing issues that affect the education of students.

**Conduct and Ethics The Board and Its Individual Members Conduct District Business In a Fair, Respectful, and Responsible Manner**

- 5.1 Board and its individual members act in a manner that reflects service to the community on behalf of students.
- 5.2 Board demonstrates a commitment to continually improving teamwork, problem solving, and decision making skills through a conscious program of board development.
- 5.3 Expenditures for board activities are clearly identified in the budget, related to the district vision, and open to public scrutiny.

**3. Participation in Leadership Activities: (10 Points)**

Please list any leadership activities with which this member has been involved and include a brief explanation of each (e.g., committee or organization name, capacity of work, time frame of involvement, etc.)

Examples of leadership activities could include but are not limited to: AASB/NSBA, Department of Education, Tribal, civic organizations, and/or municipal government. Please attach a second sheet if needed.

\_\_\_\_\_  
*Dates of Service* \_\_\_\_\_

\_\_\_\_\_  
*Dates of Service* \_\_\_\_\_

\_\_\_\_\_  
*Dates of Service* \_\_\_\_\_

**4. Participation in National School Boards Association Activities and Meetings.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Formal action was taken by the \_\_\_\_\_

School Board on \_\_\_\_\_, to submit the name of this nominee.

Signed: \_\_\_\_\_

School Board President or designee

**Nominations must be received in the AASB Office by October 10, 2016**



Please return to:  
AASB Awards Committee Chairman  
1111 West 9th St., Juneau, Alaska 99801  
Tel: (907) 463-1660 Fax: (907) 586-2995



# Outstanding School Board Award

*Nominations must be received by Oct 10, 2016*

The Outstanding School Board Award is designed to reflect the board's involvement in Board Standards. In order to be eligible, a school board must be a member board in good standing of AASB and have formally adopted Board Standards. The school board should self-nominate for this award.

- Please provide the following information on a separate sheet of paper and attach to the nomination form.

Name of School Board \_\_\_\_\_

The following identifies specific criteria that should be considered when self-nominating your school board for the Outstanding School Board Award. Identify and document pertinent items so the information provided helps the Awards Committee make their selection. The award criteria references the board in office prior to the current election.

## 1. Community Engagement 10 Points

- Describe actions the board has taken that have resulted in positive change in the community. Examples could include partnerships with other organizations, school sponsored community events, forums, or Assets training.

## 2. Level of AASB Professional Development Program 5 Points

- A majority of members have qualified for the Basic Boardmanship Award BBA. One additional point will be given to each member having obtained an Excellence Boardmanship Award.

## 3. Demonstrated evidence of leadership as measured against AASB School Board Standards. The school board must have formally adopted Board Standards to qualify for the award.

- Identify Standards that the Board has been actively involved in addressing for the district. Provide a short narrative for each area. Refer to the Board Standards document when compiling the narrative.

**Vision** The Board Creates a Shared Vision to Enhance Student Achievement **5 points**

**Structure** Board Provides a Structure that Supports the Vision **5 points**

**Accountability** The Board Measures District Performance Toward Accomplishing the Vision and Reports the Results to the Public **5 points**

**Advocacy** The Board Champions the Vision **5 points**

**Conduct and Ethics** Board and Its Individual Members Conduct District Business In a Fair, Respectful, and Responsible Manner **5 points**

## 4. Participation in State and National Activities 10 Points

- Identify activities with which the board or individual members have been involved. Provide the name of the committee, task force or meeting and dates. For ex-ample: AASB Committees, AASB Board of Directors, State Task Force or Committee, participation in other education related activities, participation in National School Boards Association Activities and Meetings.

## 5. Evidence of growth in student achievement 15 Points

- Provide supporting information that shows the board has identified student achievement as a priority in its goals or through its strategic plan. Include copies of the District Report Card or other measurements documenting growth in student achievement.

Formal action was taken by the \_\_\_\_\_  
School Board on \_\_\_\_\_,  
to submit the name of this nominee.  
Signed: \_\_\_\_\_

*School Board President or designee*

Please return to:  
AASB Awards Committee Chairman  
1111 West 9th St., Juneau, Alaska 99801  
Tel: (907) 463-1660 Fax:(907) 586-2995



# BOARD OF DIRECTORS

## Election Procedures

*The Association of Alaska School Boards is governed by a Board of Directors comprising 15 members elected at large from throughout the state. To qualify for a seat on the Board as a director, a nominee shall be a member of a Board of Education which is in good standing with the Association.*

*The Nominating Committee will review all nominations, interview candidates and recommend a balanced slate of candidates to the membership at the AASB Annual Conference in November.*

*Criteria considered by the Nominating Committee will include demonstrated leadership and experience, candidate's statewide perspective and vision of the future for school boards, adaptability, and time available to devote to AASB Board service. Additionally the Nominations Committee will consider how the candidate will complement the geographical representation, urban, rural and ethnic makeup of the Board.*

*Nominations must be made by official action of the school board on which the nominee is a member.*

## Nominating Procedures

1. All nominations must be received in the AASB office by **October 10, 2016**.
2. Prepare **background information** accurately and completely, stating:
  - a. Name and address;
  - b. Length of term for which candidate is being nominated;
  - c. Name of local school board;
  - d. Dates of service, year current term expires;
  - e. Offices held;
  - f. Other education-related awards, services, trainings or recognitions;
  - g. Other non-education related public service or cultural activities at the local, state, or national level;
  - h. Evidence of demonstrated advocacy for children;
  - i. Personal data: education, present and previous occupations, membership in professional or fraternal organizations.
3. Nominations forms should be accompanied by a **written statement** from the nominee regarding that individual's views on areas relating to AASB listed on the nominations form.
4. Nominee should submit a **signed copy** of the AASB Board of Directors Code of Ethics.
5. Record of **official action of the school board** of which the nominee is a member and signature of the school board president or designee.
6. Submit nomination to:

**Nominations Committee Chairperson  
c/o Ryan Aguilar  
Association of Alaska School Boards  
1111 West 9th Street,  
Juneau, AK 99801**

**Note:** Faxed, emailed or scanned copies must **request confirmation**. Please submit the original signed documents following a fax or e-mail submitted to meet the October 10, 2016 deadline.

**Yupit School District  
Board of Education Meetings**

District Office at 10:00 AM

**3<sup>rd</sup> THURSDAY**

Meeting Date

**2<sup>nd</sup> MONDAY**

Agenda Deadline

**2<sup>nd</sup> WEDNESDAY**

Packet Information & **Reports Due @ 8:00 AM**

**2<sup>nd</sup> FRIDAY**

Packets Distributed

July 21, 2016

July 11, 2016

July 13, 2016

July 15, 2016

August 18, 2016

August 8, 2016

August 10, 2016

August 12, 2016

September 15, 2016

September 5, 2016

September 7, 2016

September 9, 2016

October 20, 2016

October 10, 2016

October 12, 2016

October 14, 2016

November 17, 2016

November 7, 2016

November 9, 2016

November 11, 2016

December 15, 2016

December 5, 2016

December 7, 2016

December 9, 2016

January 19, 2017

January 9, 2017

January 11, 2017

January 13, 2017

February 16, 2017

February 6, 2017

February 8, 2017

February 10, 2017

**\*\*March 23, 2017**

March 13, 2017

March 15, 2017

March 17, 2017

April 20, 2017

April 10, 2017

April 12, 2017

April 14, 2017

**\*\*May 25, 2017**

May 15, 2017

May 17, 2017

May 19, 2017

June 15, 2017

June 5, 2017

June 7, 2017

June 9, 2017

**BB 9320(a) Regular Meetings:** The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar. The Board shall hold 1 regular meeting on the **3<sup>rd</sup> Thursday of each month**. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting. **\*\*not scheduled on 3<sup>rd</sup> Thursday**